Application form for procedural actions in proceedings through electronic health certificate and salary compensation refund interface SPOT – eBOL and eNDM

|  |  |
| --- | --- |
| **Legal representative / sole trader:** |   |
| [Name and surname of legal representative] |
| **For business entity:** |   |
| [name/trademark of sole trader /company / business entitiy]  |
| **Business file number/ tax identification number:**  |   |
| [TIN – for sole traders.; other business entities please write business number]  |
| **on day (date):** |   |

**A U T H O R I Z E
BUSINESS ENTITY**

|  |  |
| --- | --- |
| **Business entity – authorized company:** |   |
| [name/trademark of sole trader /company / business entity |
| **with tax number:**  |   |

 [ ]  Authorization is valid for all business units [Notify if you want that authorization is valid for business entity and its business units, if they exist.]

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Procedure** | **Valid from:**[enter date] | **Valid until:2**[not obligatory] |
| **ZZZS** | Transfer of electronic health certificates (i.e. e-sick leaves) and – eBOL - **[eBOL in eNdm]** |  |  |

**Contact data of authorized person:**

|  |  |
| --- | --- |
| Phone number: |   |
| E-mail address for notifications: |   |

**Contact data of authorizer:**

|  |  |
| --- | --- |
| Phone number: |   |
| E-mail address for notifications: |   |

|  |  |  |
| --- | --- | --- |
| **Date:**  | **Stamp** | **Signature of legal representative / sole trader.** |

**I N S T R U C T I O N S**

* Completed application, signed by the legal representative send or submit in person at the SPOT Registration points.
* A list of SPOT points with contact information is available at:

<https://spot.gov.si/en/about-spot/spot-points-and-notaries/>

* SPOT Point will enter your authorization.
* In the case of granting authorization to carry out procedures through electronic health certificate and salary compensation refund interface – eBOL in eNDM, the authorized is always a business entity and not a person. Enter the tax number of the business entity and not the tax number of person.
* If the legal representative has a qualified digital certificate (KDP), the authorization can be made electronically via the portal.
* More about authorization on the SPOT portal:

<https://spot.gov.si/sl/teme/authorization-to-perform-e-procedures-for-foreign-users/>

* If you do not enter the data "Valid until", the validity of the authorization in the system is automatically set for 50 years.